

SUPREME COURT OF INDIA

F. No. 4 /Judl./2024

14th February, 2024

C I R C U L A R

The following will be the procedure/modalities relating to circulation of Letters for adjournment of cases:

- 1) Procedure in after-notice miscellaneous matters:
 - a) No letters for adjournment shall be entertained in cases:
 - i) relating to bail/anticipatory bail;
 - ii) where exemption from surrendering has been granted;
 - iii) where interim order is operating in favour of the party who seeks adjournment; and
 - iv) where suspension of sentence has been sought for.
 - b) In other matters, letters for adjournment can be circulated till one day prior to publication of main list.
- 2) Request for adjournment of case shall be submitted in the prescribed format as per Annexure 'A' through e-mail: adjournment.letter@sci.nic.in
- 3) Specific reason for seeking adjournment and number of adjournments already sought shall be mentioned.
- 4) It is mandatory to obtain consent/no objection of advocates/parties appearing on the other side / Caveator before circulating the letter for adjournment.
- 5) Letters can be circulated by one party/counsel to the case only once.
- 6) Two consecutive adjournments, irrespective of which party is seeking an adjournment, shall not be permitted without the matter being listed before the Court.
- 7) Matters so adjourned will be listed before the Court within an outer limit of four weeks with a specific date of listing and no mentioning for seeking preponement of the date in such matters is permitted.
- 8) Letter(s) seeking adjournment shall be placed before the competent authority. If such request(s) is/are considered favourably, the list of matters not listed as per schedule will be notified on the website of this Court.
- 9) Circulating letters for adjournment in fresh and regular hearing matters is not permitted.

-sd/-

(Puneet Sehgal)
Registrar (Judl. Administration)

-sd/-

(Pavanesh D.)
Registrar (Judl. Listing)

SUPREME COURT OF INDIA

Application for adjournment

To,
The Registrar,
Supreme Court of India

Sir,

Kindly adjourn the hearing of the case, particulars whereof are given below:

1. Case number:
2. Coram/court:
3. Name of the applicant with status (petitioner/respondent):
4. Reason for adjournment:
5. Period of adjournment:
6. Whether the rest of the parties are intimated (names of Advocates appearing for other parties with confirmation for intimating them):
7. Next date of hearing:
8. Whether any interim order is operating in the case:
9. Number of adjournment/s already taken:

(Name/signature/status)